



## Frequently Asked Questions

### ***What is Standing Orders?***

New Zealand Standing Orders specialises in providing quality children's literature to New Zealand Schools. Books are presented to New Zealand Standing Orders from **all Publishers** and are pre-read by your NZ standing Orders team. We then select those titles we believe that Librarians and teachers will want to have in their library and that **children will want to read**.

**All titles are new releases– many are sent to you before they are released into the Trade**

### ***How does Standing Orders Work?***

Once we have selected the titles, normally five to seven titles, they are sent by courier for teachers and librarians to view in their own school.

**Each offer is accompanied by teachers notes.**

### ***How often are the orders sent?***

There are 8 offers a year, beginning in February and finishing in October. There is **no** offer in July. Junior Chapter books are sent 4 times a year (April, June August and October)

### ***Subscription or sale or return - what is the difference?***

#### **Subscription**

- Subscribers pay either a full year or a half year subscription, this can be at any time through the year.
- Subscription guarantees a 27% discount. Primary, Each offer for Primary, Intermediate and Secondary Subscribers includes a **free title** ( subscribe for **8 offers receive 8 free titles**.)
- Wherever possible we will include additional material that may help to promote the book within your school ( posters, bookmarks, etc.)

#### **Sale or Return-**

- You select only the titles **you wish** to keep.
- Return the rest and we will then invoice you for only those titles you selected.
- A **minimum** of 10% discount is offered for Sale or Return

**NZ Standing Orders pays for the courier both ways!**

### ***What books will you receive to preview?***

Because we believe that New Zealand Authors are among the best in the world titles are chosen with an emphasis on New Zealand Authors and New Zealand themes.

- ◆ **Primary** :- Picture books, and junior novels .
- ◆ **Intermediate** :-Sophisticated picture books, novels that are suitable for children from Upper Primary to lower Secondary
- ◆ **Secondary** :- Novels, and short stories that are suitable for young teen age to young adult.
- ◆ At **all levels** we may offer non fiction titles if it is relevant to NZ children e.g. an up coming world-wide event , poetry, biographical.
- ◆ **Junior Chapter Books** :- Junior Novels

### ***What are your obligations to Standing Orders?***

- You do not have to make a minimum purchase
- You may cancel NZ Standing orders at any time
- You may change to subscription at any time through the year
- You may do one level on Subscription and another level on Sale or Return

## What does Standing Orders Cost?

### ***Full Year Subscription (8 Issues)***

- ◆ **Primary** \$787.50 ( Minimum Retail value of books \$1082)
- ◆ **Intermediate** \$759.38 (Minimum Retail Value of Books \$1036)
- ◆ **Secondary** \$759.38 ( Minimum Retail value of books \$1036)
- ◆ **Junior Chapter Books** \$219.38 (Minimum Retail value of books \$300.00)

### ***Half Year Subscription***

- ◆ **Primary** \$393.75 ( Minimum Retail value of books \$541)
- ◆ **Intermediate** \$379.68 (Minimum Retail Value of Books \$518)
- ◆ **Secondary** \$379.68 ( Minimum Retail value of books \$518)

**Every Primary selection has an approximate value of \$135.00.**

**Every Intermediate and Secondary selections has an approximate value of \$130.00**

**Every Junior Chapter Book selection has an approximate value of \$75.00**

### ***Your contacts for New Standing orders?***

**Kathy Ross** New Zealand Manager Standing Orders .

**Lori Thompson** New Zealand Standing Orders Co-ordinator

**Glenda Hutchinson** New Zealand Standing Orders Sales.

### ***How do we contact New Zealand Standing Orders?***

Post: NZSO, Private Bag 94407, Greenmount 1730, Auckland

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