



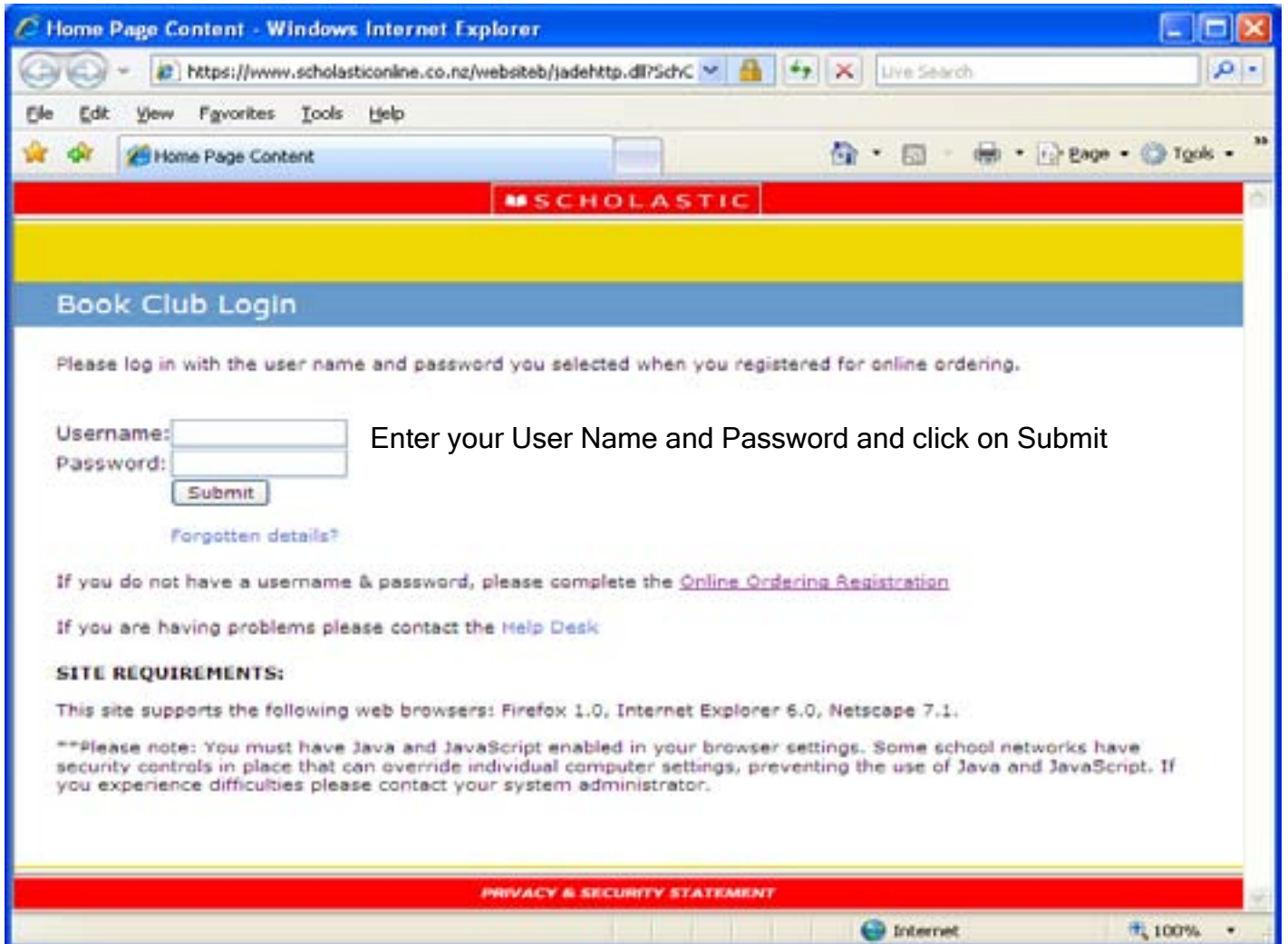
BOOK CLUB - ORDER ENTRY (ONLINE)

Website

www.scholastic.co.nz

Schools

Book Club Ordering Online



Remember: Take note of Site Requirements

These are important and will affect the functionality of our programme on your PC

Forgotten Details: If you forget your User Name and / or Password

Click on 'Forgotten details?' Enter your email address and we will email your details to you

WELCOME PAGE

Features: Online Message - Make sure this is read and understood - changes each Issue
 Available Bonus Coupons - Lists all 'Active' Bonus Coupons for YOU
 Issue # Ordering - For a short time, you can order Online from current plus one previous
 (Double Check using down arrow in the Issue Box)

Orders Not Completed: If you do not SUBMIT your Order, it will not be processed.
 Check this section if you are unsure whether you submitted your order

PLACING YOUR ORDER

Have you selected the correct Issue #? - Double Check

STEP 1 OF 6

		Purchased Items			
NO.	Title	NO.	QTY	Price	Amount
101	Horton Hears a Who!	101	-	\$12.00	
102	I Spy Game	102	-	\$16.00	
103	I Went Walking	103	-	\$3.00	
104	Frank Who Was Afraid of Everything - Book & CD	104	-	\$9.00	
105	Puff the Magic Dragon - Book & CD (hardcover)	105	-	\$27.00	
106	Usborne Phonics Readers Set	106	-	\$40.00	
107	1001 Things to Spot in the Sea	107	-	\$16.00	
			0		\$0

Click on the 'Club' (ABC/Lucky etc) that you wish to place your order on
 QTY: + Adds - Removes
 Scroll down the Side (right hand side) tool bar to continue through books and make your selections

Note: Quantity and Total Price per Club is calculated as you Order. Double Check this matches your order form

IMPORTANT:

You need to place your WHOLE order prior to pressing 'Order Complete' - i.e. Once you have placed each Club Order, your whole order will be complete
 Once you have finished ordering from each Club, simply Click on the next Club you wish to order from BEFORE pressing Order Complete

Orders only - Free Picks are still to come!

'Save and Logoff' does not submit your order. It will save under 'Orders Not Completed' on the Welcome Page.

BONUS COUPON REDEMPTION (AS PART OF YOUR ORDER)

Are you wanting to use Bonus Coupon/s to pay for part or all of your Book Club order?

STEP 2 OF 6

SCHOLASTIC

J.D. HOWARD
Customer Number: 304404
SCHOLASTIC INC LIMITED
ClubClass@scholastic.co.nz

Issue #2/ABC Step 2 of 6 : Bonus Coupons

Purchased Items : \$ 50.00
Free Pick Top-Up : \$ 0
Bonus Coupons : - \$ 0
Total payment : \$ 50.00

Are you using coupons to pay for your order (or part thereof)?
* If no coupons apply, just click the "Coupons Complete" button below.

Select a coupon

Select coupons from the list below by clicking on 'Include'.

Available Bonus Coupons	Value	Expiry Date	Include
No Coupons Available			

Total Available: \$0.00 Total Selected: \$0.00

To redeem a Bonus Coupon not listed above, enter its coupon ID and click 'Include'.

Coupon ID:

* Entering additional Bonus Coupons will automatically include them in your payment unless you uncheck them in the Bonus Coupon list.
* Your order and payment options will not be processed until the final "Submit Order" button is clicked.
* Save and Logout: Changes to ordered items will be saved. Free picks and payment details will need to be re-entered.

PRIVACY & SECURITY STATEMENT

This step is asking if you are paying for any of the books you ordered using Bonus Coupons.

IMPORTANT:

- This is not asking for your Free Pick Top-Up
- This is not asking if you want to use a Bonus Coupon for a separate order
- Ensure the Bonus Coupon you are using has not Expired or been Redeemed

When you use a Bonus Coupon, it will be subtracted from the total value of your Book Club order and affect the Net value of your order

TOKENS AND VOUCHERS

Have you selected the books you would like to select with your Free Picks?

STEP 3 OF 6

SCHOLASTIC

J.D. HOWARD
Customer Number: 304404
SCHOLASTIC INC LIMITED
ClubClass@scholastic.co.nz

Issue #1 Step 3 of 6 : Tokens and Vouchers

Purchased Items : \$ 51.00
Free Pick Top-Up : \$ 0
Bonus Coupons : - \$ 0
Tokens : - \$ 0
Vouchers : - \$ 0
Total payment : \$ 51.00

Are you using any TOKENS?

Yes No

Token Total:

Are you using any VOUCHERS?
E.g. Birthday vouchers, specials, credit vouchers etc.

Yes No

Voucher Total:

* Your order and payment options will not be processed until the final "Submit Order" button is clicked.
* Save and Logout: Changes to ordered items will be saved. Free picks and payment details will need to be re-entered.

Done Internet 80%

HAVE ANY CHILDREN GIVEN YOU A BOOK CLUB TOKEN OR VOUCHER TO PAY FOR THEIR BOOK/S?

These need to be recorded here, and then posted into us with your payments

Book Club Tokens and vouchers will be subtracted from the total value of your Book Club order and affect the Net Value of your order

FREE PICKS

Have you selected the books you would like to select with your Free Picks?

STEP 4 OF 6

Home Page Content - Windows Internet Explorer
 https://www.scholastic.co.nz/website/adehttp://SchCRMWebsite/

SCHOLASTIC

JO HOWARD
 Customer Number : 304404
 SCHOLASTIC NZ LIMITED
 Club2Class@scholastic.co.nz

Issue #10 Step 4 of 6 : Select Free Picks

Purchased Items : \$ 45.00
 Free Pick Top-up : \$ 0
 Bonus Coupons : -\$ 0
 Tokens : -\$ 0
 Vouchers : -\$ 0
 Total payment : \$ 45.00

**You have \$6.00 to spend on FREE PICKS
 You have now chosen \$0.00 worth of FREE PICKS
 You still have \$6.00 left to spend on FREE PICKS**

Select your Free Picks from the clubs below (you may choose more than one Club).

Book Club Sale

Change Order Free Picks Complete (Next Step) Save and Logoff

* Save and Logoff: Changes to ordered items will be saved. Free picks and payment details will need to be re-entered.

PRIVACY & SECURITY STATEMENT

FREE PICKS MUST BE TAKEN NOW!

Free Picks must be taken at the time you place your order

Free Picks do not accumulate - if you don't take them, you will lose them

Free Picks can only be taken from this Issue - cannot be used for previous Issues, or School Essentials catalogues

ORDER CONFIRMATION PAGE

Double Check this page - it is a confirmation of the WHOLE order you just placed!

STEP 5 OF 6

SCHOLASTIC

JO HOWARD
 Customer Number : 304404
 SCHOLASTIC NZ LIMITED
 Club2Class@scholastic.co.nz

Issue #1 Step 5 of 6 : Order Confirmation

Here is your order confirmation. Any last changes?

Purchased Items : \$ 51.00
 Free Pick Top-up : \$ 0
 Bonus Coupons : -\$ 0
 Tokens : -\$ 0
 Vouchers : -\$ 0
 Total payment : \$ 51.00

Items Ordered

No.	Club	Title	Free Picks			Purchased Items		
			FP QTY	Price	Amount	QTY	Price	Amount
204	Lucky	Fidgety Fish		\$3.00	\$0.00	1	\$3.00	\$3.00
208	Lucky	Reading-Line Readers Pack		\$20.00	\$0.00	1	\$20.00	\$20.00
202	Lucky	Little Magic (Mr Magonium's Wonder Emporium)		\$6.00	\$0.00	1	\$6.00	\$6.00
206	Lucky	First Class Friends + Unicorn Stamp		\$11.00	\$0.00	1	\$11.00	\$11.00
			0		\$0.00	4		\$51.00

Click 'Change Order' to go back and make changes to items ordered (you'll have to re-enter payment details).
 Click 'Submit Order' if you are happy with this confirmation. Your order and payment options will be processed.

Submit Order (next step) Change Order

PRIVACY & SECURITY STATEMENT

LAST CHANCE TO CHANGE YOUR ORDER!

Check: Money you have matches the amount of money owing
 Orders match what has been ordered on the screen
 Free Picks chosen are correct

At this stage, you can still change your order

If you are happy with your order, select 'Submit Order' - this will confirm that your order is complete. Once you click on 'Submit Order' you can no longer amend what you have ordered. Your order will be processed and will be available the next day for despatch from Scholastic

CREDIT CARD PAYMENTS

The only Credit Card that can be used in this screen, is your PERSONAL Credit Card - Do not click on YES unless you are using your PERSONAL Credit Card

STEP 6 OF 6

SCHOLASTIC	
	JO HOWARD Customer Number : 304404 SCHOLASTIC NZ LIMITED Club2Class@scholastic.co.nz
Issue #1	Step 6 of 6 : Credit Card

Purchased Items : \$ 51.00
 Free Pick Top-up : \$ 0
 Bonus Coupons : -\$ 0
 Tokens : -\$ 0
 Vouchers : -\$ 0

 Total payment : \$ 51.00

Do you wish to make a Credit Card Payment using your personal Credit Card?

<input type="button" value="Yes..."/>	<input type="button" value="No"/>
Payment Amount: <input type="text" value="51.00"/>	
* Click 'Yes' to cross to our secure site	* You will be sent an invoice for the outstanding balance

*Please note: all students credit card slips should be sent to Scholastic, not processed here.

PRIVACY & SECURITY STATEMENT

CREDIT CARD PAYMENTS

If the Credit Card slip you have is from a parent, not your personal Credit Card - Click NO at this stage and include the Credit Card slip with your other payments when you send these into us

If you are using your personal Credit Card to pay for any portion of this order, enter the exact amount you are wanting to pay - This is a secure site, which will bill your Credit Card for the amount entered. Once submitted, this is unable to be amended.

ORDER SUMMARY

Your order has been processed! Print out this page and include with your payments and send to Scholastic for processing

SCHOLASTIC		Order Complete 30 HOWARD 304404 SCHOLASTIC NZ LIMITED CLUB2CLASS@SCHOLASTIC.CO.NZ																																				
Your Payment Summary Issue 1, 2008 Order: 3048237 19 MARCH 2008	<table border="1"> <thead> <tr> <th>Book Club</th> <th>Order Value \$</th> </tr> </thead> <tbody> <tr><td>ABC</td><td></td></tr> <tr><td>LUCKY</td><td>\$31.00</td></tr> <tr><td>Ernie</td><td></td></tr> <tr><td>Star</td><td></td></tr> <tr><td>TSS</td><td></td></tr> <tr><td>Back to School</td><td></td></tr> <tr><td>TOTAL ORDER VALUE</td><td>\$31.00</td></tr> </tbody> </table>	Book Club	Order Value \$	ABC		LUCKY	\$31.00	Ernie		Star		TSS		Back to School		TOTAL ORDER VALUE	\$31.00	<table border="1"> <thead> <tr> <th>Redeemed Bonus Coupons</th> <th>Value \$</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Redeemed Bonus Coupons	Value \$																		
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<input type="button" value="Print This Page"/>																																						
Your payment is now due. Please print this page and return it with payment (including any vouchers and tokens) in the reply-paid envelope provided.																																						
Please note: Bonus Coupons redeemed with this order should <u>not</u> be returned to Scholastic.																																						
What happens next:																																						
1. You will receive email confirmation of this order 2. Your order will be posted to your school 3. Your Bonus Coupon and Tax Invoice will be enclosed																																						
<input type="button" value="Another Order"/>		<input type="button" value="Logout"/>																																				

This final order summary shows:

- * Total amounts outstanding (per Club) along with any redemptions (Bonus Coupons / Book Club Tokens / Vouchers)
- * How many Bonus Coupons you have earned for placing this order

NOTE: An Order Confirmation will also be e-mailed to you